



LA CHEIM SCHOOL, INC.



Job Description

Job Title: Mental Health Specialist Practicum

Work Location: El Sobrante and Richmond, CA

Division/Department: El Sobrante

Reports to: Clinical Supervisor

Full-time

Part-time

Exempt

Nonexempt

Position Description:

Under the direction of the Clinical Supervisor and Education Director the School Based Practicum Therapist provides individual therapy, group therapy, crisis management and case management services to children and adolescents. Opportunities for placement in school-based settings or residential care home available. The practicum therapist works in collaboration with the classroom or residential, school clinicians/case managers, and other program education support staff to support the overall wellbeing and development of youth. Opportunities for 10-15 hours per week, and/or 20 hours per week opportunities available. **Practicum students will receive relevant training and clinical supervision by a qualified licensed clinical supervisor weekly.** MHS works in collaboration with the classroom staff to provide the mental health services.

Summary of Responsibilities:

- Provide weekly individual, group therapy, group psychoeducation/skill building to students or residents
- Provide services in a trauma-informed, culturally responsive and developmentally appropriate manner consistent with clinical standards
- Conduct daily or weekly groups and community meetings as assigned
- Establish rapport with students that supports therapeutic relationships
- Complete screenings, assessments and generate treatment plans as part of routine clinical practice.
- Maintain appropriate clinical records
- Create and monitor individual treatment plans and partnership plans with youth, families, clinical supervisor, and other youth supports as indicated.
- Work collaboratively with multi-disciplinary teams.
- Provide case management for assigned students.
- Meet established standards of productivity
- Monitor and report effects of psychotropic medications under the direction of medical staff.
- Complete and maintain all assigned charts in audit ready status
- Complete all necessary reports promptly
- Communicate effectively with team at assigned school-based placement setting, La Cheim School or LA Cheim STRTP.
- Participate actively in Clinical Supervision as assigned
- Assist with crisis intervention guided by professional practice and Pro-ACT principles (training provided)

Additional Responsibilities:

- Provide consultation to classroom staff, assist in establishing behavior expectations.
- Interact with students across the milieu as appropriate
- Respond effectively in crisis situations
- Lead and attend team and staff meetings and trainings as scheduled
- Facilitate conferences between students and staff to enhance student participation
- Attend IEP meetings as scheduled.
- Maintain professional behavior in all interactions with students, parents, and staff.
- Other duties may be required as La Cheim continues its development.
- Employees are expected to be flexible and responsive to changes in the scope of duties.

Requirements:

- Student in good standing in Master Level Practicum Program: MFT, MSW
- Valid California Driver's License
- Clearances of TB test, physical exam, FBI and DOJ, and other mandatory State/Federal requirements.
- Excellent written and verbal communication skills
- Ability to write and implement Behavior Treatment Plan
- Ability to effectively document provided services
- Ability to work in a fast-paced environment
- Must be a team player

Physical Requirements:

The following is the extent of the specific activity required for this position:

- *Stairs – climbing stairs up to 50-100 – up to 2-4 hours, not continuously*
- *Sitting – up to 2 hours, not continuously; standing – up to 4 hours, not continuously*
- *Walking – up to 2 hours, not continuously; bending over – up to 1 hour, not continuously*
- *Crawling – up to 0 hours; climbing – up to 0 hours, reaching overhead – up to a few minutes*
- *Crouching – up to ½ hour, not continuously; kneeling – up to a few minutes*
- *Balancing – up to 0 hours; pushing or pulling – up to a few minutes*
- *Lifting or carrying – 25 pounds or less; repetitive use of feet – up to 0 hours*
- *Repetitive use of hands – up to 0 hours*
- *Grasping – with one or both, simple and firm, for up to 1 hour, not continuously*
- *Fine dexterity - either hand up to 1 hour, not continuously Auditory and visual acuity – 8 hours within normal limits and may be with glasses, contact lenses or hearing aids.*
- *Driving cars and vans; Exposure to uneven concrete and blacktop*
- *Exposure to normal dust, heat, and noise*
- *Exposure to emotionally disturbed students who may be physically and verbally violent and require safe physical management*
- *Frequent exposure to office equipment.*

Equal Opportunity Employer

La Cheim School, Inc. is committed to diversity in its programming and in creating a staff reflective of the populations of the San Francisco Bay Area, and will not discriminate against applicants, employees, or unpaid veterans. We encourage and actively recruit applicants representing diversity of race, color, age, sex, race, religion, national origin, sex/gender expression and physical ability.

Print Employee Name:

Employee Signature:

Date: