



LA CHEIM SCHOOL, INC.
Job Description



Job Title: Special Education Teacher

Work Location: El Sobrante

Division/Department: El Sobrante School

Reports to: Program Director

Full-time
 Part-time

Exempt
 Nonexempt

POSITION DESCRIPTION

The Special Education Teacher is responsible for providing multi-grade, differentiated instruction and academic interventions in response to identified areas of student strength, program parameters, and stated Individualized Education Program (IEP) goals. The teacher works with and guides the team to provide a clear consistent integrated academic/therapeutic environment for the classroom, ensuring that academic, social, and emotional needs of each student are met within the guidelines of the program, ED Law, and the IEP.

SUMMARY OF RESPONSIBILITIES

- Establish and support a safe, inclusive, therapeutic learning environment
- Present engaging, relevant, academic curriculum, using differentiation, and data driven planning.
- Work effectively as a member of a multi-disciplinary team to implement academic, behavioral, and therapeutic services for students in special education
- Implement and integrate La Cheim’s positive behavior intervention program across the milieu
- Interact and intervene guided by the principles of Trauma Informed Care across the milieu (training provided)
- Perform all duties related to the development of an IEP: completing assessments, drafting goals, creating progress reports
- Intervene using students' behavioral program as needed
- Respond to crises including using physical intervention with students as necessary to ensure safety
- Complete all documentation with attention to detail, purpose, accuracy, and timelines
- Engage caregivers in the educational process, providing frequent opportunities to discuss student growth and needs
- Guide and coordinate support staff duties.

ADDITIONAL RESPONSIBILITIES

- Facilitate and/or participate in required meetings (classroom, site-wide and supervision)
- Participate in professional learning communities and professional development as directed
- Complete all mandatory trainings, including through Relias, and ProAct

- Maintain a high standard of professional behavior at all times
- Take initiative to respond to program and student needs
- *Other duties may be required as La Cheim continues its development. Employees are expected to be flexible and responsive to changes in the scope of duties.*

QUALIFICATIONS AND SKILLS

- Must hold a valid California Special Education Mild to Moderate Disabilities Credential
- Intern Credential in Special Education program can be substituted for Special Education Credential
- Experience in Special Education preferred
- Must possess a Valid California Driver's License
- Obtain TB test, physical exam, FBI and DOJ, and other mandatory State/Federal clearance

PHYSICAL REQUIREMENTS

The following is the extent of the specific activity required for this position:

- Sitting – up to 2 hours, not continuously; standing – up to 4 hours, not continuously
- Walking – up to 2 hours, not continuously; bending over – up to 1 hour, not continuously
- Crawling – up to 0 hours; climbing – up to 0 hours, reaching overhead – up to a few minutes
- Crouching – up to ½ hour, not continuously; kneeling – up to a few minutes
- Balancing – up to 0 hours; pushing or pulling – up to a few minutes
- Lifting or carrying – 25 pounds or less; repetitive use of feet – up to 0 hours
- Repetitive use of hands – up to 0 hours.
- Grasping – with one or both, simple and firm, for up to 1 hour, not continuously
- Fine dexterity - either hand up to 1 hour, not continuously Auditory and visual acuity – 8 hours within normal limits and may be with glasses, contact lenses or hearing aids
- Driving cars and vans; Exposure to uneven concrete and blacktop
- Exposure to normal dust, heat, and noise
- Exposure to emotionally disturbed students who may be physically and verbally violent and require safe physical management
- Frequent exposure to office equipment

Equal Opportunity Employer

La Cheim School, Inc. is committed to diversity in its programming and in creating a staff reflective of the populations of the San Francisco Bay Area, and will not discriminate against applicants, employees, or unpaid veterans. We encourage and actively recruit applicants representing diversity of race, color, age, sex, race, religion, national origin, sex/gender expression and physical ability.