



Job Title: Special Education Teacher

Work Location: El Sobrante, CA

Division/Department: El Sobrante, CA

Reports to: Clinical Program Director

Full-time
 Part-time

Exempt
 Non-exempt

ABOUT LA CHEIM

For nearly 50 years, La Cheim has built a robust continuum of care to help kids and adults that no one else could reach. We provide educational and mental health services throughout Alameda and Contra Costa County at our nonpublic schools, community mental health center, therapeutic behavioral services program, and residential treatment center.

Our uniqueness lies in the caliber and compassion of our team; teachers, Teacher Assistant (TA) School Counselors art therapists, counselors, psychiatrists, psychologists, RNs, Licensed Clinical Social Workers (LCSW), Marriage and Family Therapists (MFT). They are the ones who create life-changing experiences with the people they serve.

Team members experience La Cheim as being a member of a warm, family community. We enjoy rich benefits, valuable training and wellness opportunities, close support, and room to grow.

POSITION DESCRIPTION

The Special Education Teacher is responsible for providing multi-grade, differentiated instruction and academic interventions in response to identified areas of student strength, program parameters, and stated Individualized Education Program (IEP) goals. The teacher works with and guides the team to provide a clear consistent integrated academic/therapeutic environment for the classroom, ensuring that academic, social, and emotional needs of each student are met within the guidelines of the program, Ed Law, and the IEP.

ESSENTIAL DUTIES

- Establish and support a safe, inclusive, therapeutic learning environment.
- Present engaging, relevant, academic curriculum, using differentiation, and data driven planning.
- Collaborate effectively as a member of a multi-disciplinary team to implement academic, behavioral, and therapeutic services for students in special education. The teacher will be supervising and working closely with the Teacher Assistant (TA) School Counselors regularly.
- Implement and integrate La Cheim's positive behavior intervention program across the milieu.
- Interact and intervene guided by the principles of Trauma Informed Care across the milieu (training provided)
- Perform all duties related to the development of an IEP: completing assessments, drafting goals, creating

progress reports.

- Lead/participate in school district IEP meetings.
- Intervene using students' behavioral program as needed.
- Assist with educational component of NPS Site Certification, yearly as required.
- Respond to student crisis, including using verbal or physical intervention with students as necessary to ensure safety.
- Complete all documentation with attention to detail, purpose, accuracy, and timelines.
- Engage families/guardians/caregivers/student treatment team in the educational process, providing frequent opportunities to discuss student growth and needs.
- Guide and coordinate support staff duties.
- Will supervise up to 4 Teacher Assistant (TA) School Counselors.
- Will write daily notes in the appropriate billing and electronic health records.

ADDITIONAL RESPONSIBILITIES

- Facilitate and/or participate in required meetings (classroom, site-wide and supervision)
- Participate in professional learning communities and professional development as directed.
- Complete all mandatory training(s), including through Relias, and ProAct.
- Always maintain a high standard of professional behavior.
- Take initiative to respond to program and student needs.
- Other duties may be required as La Cheim continues its development. Employees are expected to be flexible and responsive to changes in the scope of duties.
- Engage and participate in weekly staff meetings with multi-disciplinary team.
- Available to talk to families/guardians/caregivers/student treatment team about students' progress in class.
- Generate and make available the School Accountability Report Card.
- Fulfill duties of Test coordinator
- Oversee completion of report cards, credit counts, and transcripts
- Oversee quarterly updates of IEP goals and reporting as required.

QUALIFICATIONS AND SKILLS

- Understand the process of Master Contracts and ISAs with districts and SELPAS.
- Must hold a valid California Special Education Mild to Moderate Disabilities Credential
- Intern Credential in Special Education program can be substituted for Special Education Credential
- Experience in Special Education preferred.
- Must possess a Valid California Driver's License, and obtain TB, DOJ and FBI clearance.

PHYSICAL REQUIREMENTS

The following is the extent of the specific activity required for this position:

- Stairs – climbing stairs up to 50-100 – up to 2-4 hours, not continuously.
- Sitting – up to 2 hours, not continuously; standing – up to 4 hours, not continuously
- Walking – up to 2 hours, not continuously; bending over – up to 1 hour, not continuously.
- Crawling – up to 0 hours; climbing – up to 0 hours, reaching overhead – up to a few minutes.
- Crouching – up to ½ hour, not continuously; kneeling – up to a few minutes

- Balancing – up to 0 hours; pushing or pulling – up to a few minutes.
- Lifting or carrying – 25 pounds or less; repetitive use of feet – up to 0 hours
- Repetitive use of hands – up to 0 hours
- Grasping – with one or both, simple and firm, for up to 1 hour, not continuously
- Fine dexterity - either hand up to 1 hour, not continuously Auditory and visual acuity – 8 hours within normal limits and maybe with glasses, contact lenses or hearing aids.
- Driving cars and vans; Exposure to uneven concrete and blacktop
- Exposure to normal dust, heat, and noise
- Exposure to emotionally disturbed students who may be physically and verbally violent and require safe physical management.
- Frequent exposure to office equipment.

EQUAL OPPORTUNITY EMPLOYER

La Cheim School, Inc. is committed to diversity in its programming and in creating a staff reflective of the populations of the San Francisco Bay Area, and will not discriminate against applicants, employees, or unpaid veterans. We encourage and actively recruit applicants representing diversity of race, color, age, sex, race, religion, national origin, sex/gender expression and physical ability.

Print Employee Name:

Employee Signature:

Date: